

SPRING LAKES HOMEOWNERS ASSOCIATION

ANNUAL MEETING

November 9, 2017

UNINSTRUCTED PROXY

USE THIS FORM IF YOU ARE UNABLE TO ATTEND THE MEETING TO VOTE IN PERSON.

I/We, _____ and _____, of
Owner *Owner*

_____, being a member/members
Spring Lakes Address

in good standing of Spring Lakes Homeowners Association, Inc., do hereby grant my/our proxy for the sole purpose of voting at the 2017 Annual Meeting as follows (check one (1) **only**):

- A. President of the Board of Directors to vote as he/she sees fit.
- B. _____ to vote as he/she sees fit.
Print Name in Full
- C. Count me/us present for quorum purposes only.

This proxy is executed for the 2017 Annual Meeting scheduled for November 9, 2017, at 7:00 p.m. or any adjournments or continuations thereof. If you check B, but the name of the proxy holder is left blank, it will be assigned to the President. If A, B, and C above are left blank, this proxy will be used for quorum purposes only. This proxy must be signed and dated below in order to be valid.

Signature of Owner

Date

Signature of Owner

Date

PROXY INSTRUCTIONS

1. **A proxy may be revoked only by written notice from the owner/owners to the person presiding at the meeting.**
2. Print your name and address where indicated at the top of the proxy.
3. Check box A, B, or C (only 1 box). If you check box B, print the name of the natural person you designate to be your proxy holder.
4. Sign and date the proxy.
5. **Mail, deliver, or fax your completed proxy** to your proxy holder who plans to attend the meeting and vote on your behalf. Your proxy holder should bring your completed proxy to the Annual Meeting and present the proxy when registering. Should you choose to assign your proxy to the Secretary of the Board of Directors, please either (1) submit your proxy by hand delivery or by mail to **The Spring Lakes Homeowners Association, Inc., c/o FirstService Residential, DC Metro, LLC, 11351 Random Hills Road, Suite 500, Fairfax, VA 22030** or by fax to 703-591-5785 prior to noon on Thursday, November 9, 2017, or (2) see to it that your proxy is brought to the meeting by the time the meeting commences.
6. Any proxy shall be void if it is not signed and dated, if it purports to be revocable without notice, or if the signature of any of those executing the proxy is invalid.

**YOUR COMPLETED UNINSTRUCTED PROXY MUST BE PRESENT AT
THE START OF THE MEETING ON NOVEMBER 9, 2017, TO HAVE AN EFFECT.**