

SPRING LAKES HOMEOWNERS ASSOCIATION
APPLICATION FOR EXTERIOR MODIFICATION

APPLICANT'S NAME: _____

ADDRESS OF PROPOSED CHANGE: _____

HOME PHONE: _____ WORK PHONE: _____ LOT NO. _____

FIRST SUBMITTAL: YES _____ NO _____

INSTRUCTIONS TO APPLICANT:

1. Consult the **Design Guidelines** for specific submittal requirements for each proposed change.
2. Submit **application form, drawings**, and other required documents to:

Spring Lakes Homeowners Association
c/o Armstrong Management Services, Inc.
3949 Pender Drive, Suite 205
Fairfax, Virginia 22030

3. All alterations except paint changes and storm doors/windows require a **house location survey** indicating the location of the proposed changes.

Describe Proposed Changes (attach additional sheets if needed):

Obtain signatures of property owners who will be most affected by the change: (Minimum of Two)

Name	Lot No.	I acknowledge that I have been advised of this change
_____	_____	_____
_____	_____	_____
_____	_____	_____

Estimated Start Date: _____ Estimated Completion Date: _____
(Allow 45 days for Covenants Committee (CC) approval prior to start date)

1. I agree that compliance with Spring Lakes Homeowners Association, Inc. Design Guidelines and approval by the CC do not constitute compliance with county building and zoning codes, and CC approval shall not be constructed as a waiver or modification of any code restriction.
2. I agree that no changes will be started until written approval of the CC has been received by me, and that if changes are made, I will be required to return the property to its former condition at my own expense and pay all legal fees incurred if this application is disapproved.
3. I agree that members of the CC shall be permitted to enter upon my property after prior notification to me, and at a reasonable time, for the purpose of inspecting the proposed change, the project in progress, and the completed project. Such entry shall not constitute a trespass.
4. I agree that the authority granted to make the proposed changes will be revoked automatically if the changes requested have not commenced within 180 days of the approval date of the application and/or completed by date specified by the CC.

HOMEOWNER'S SIGNATURE: _____ DATE: _____